

*Alano by the Bay*  
*Board of Directors Meeting*  
*March 6, 2017*

**I. Call to Order and Attendance**

Bob called the meeting to order at 6:50 p.m. Board members present included Peg, Bob, Candy, Lisa, Eric, , Lynda R., and Linda T. Dan was absent.

**II. Secretary's Report**

Lisa read the minutes of the February 24, 2017 annual meeting and noted that the Treasurer's Report had included both the income statement and balance sheet. Approved as amended.

**III. Treasurer's Report**

Peg asked whether the board wants reports monthly or quarterly. The board prefers quarterly.

**IV. Membership Letter**

Candy will send reminder letters each month to those whose memberships are up for renewal. Bob (Chair) and Candy (Membership Chair) will sign them, with other board members listed. Erin will create a list of all club members for our bulletin board, using first names and last initials. The Board should be shown also. Bob will follow up on Board pictures, possibly to look like "mug shots" (grim and wearing orange scrubs).

**V. Coffee Cups**

Bob has wood strips to hang members' coffee mugs. He will hang them above the table and move the AA-related bulletin board(s) down the wall a bit.

**VI. Closet Keys**

Bob gave keys to Candy, Erin and Eric. All directors should have closet access; Bob will get keys for Lynda and Dan.

**VII. Movie Club**

We're waiting for the slot to be cut into the closet door. Movies are for members only. For movie night, Bob is going to build a screen.

**VIII. ABTB Board Email**

Emails sent to [board@alanobythebay.org](mailto:board@alanobythebay.org) are not reaching all directors. Eric will test and fix.

**IX. Liability Insurance**

Last year West End was asked for money to cover our liability insurance. Since they're not the only group renting club space anymore, but they're by far the biggest, Bob will propose a rent increase of \$25 per month (\$300/year). We will cover the rest.

**X. Club Officers**

The following officers were elected:

Chair – Bob Eichenlaub (2 years)

Vice Chair – Lynda Rothermel (1 year)

Secretary – Lisa Molmen (2 years)

Next year the Vice Chair position will be up for a two-year term. This will fulfill the board's initial goal of staggering terms of office.

**XI. Non-Officer Club Chairs**

The following service positions were re-elected:

- Membership – Candy Kniffin (2 years)
- Fundraising – Erin Taylor (2 years)

**XII. Use of Space**

The board discussed a request to use/rent space for a recurring, recovery-related event. It was decided that the facilitator in charge of such events must be a club member in good standing, excepting traditional 12-step meetings. The Yoga for Recovery event will be fine after the facilitator joins ABTB as a member.

**XIII. Weekly Schedule of Recovery Meetings**

The schedule of recurrent events (12-step meetings and recovery-related events) will be posted on our website.

**XIV. Expanding Back Room**

One of the directors suggested we remove the wall separating the back room from the currently unused closet; it would make that room much more useful for small groups. Bob will approach the landlord.

**XV. Water and Soda in the Refrigerator**

Linda will replenish the beverages in the back fridge and make a sign asking for \$1 per bottle, no credit. She will need to spend around \$25 to stock up, which is within her authority without board approval (it's below the \$200 limit). Board members should check the can frequently and put the money into the wall safe for theft protection.

**XVI. Soliciting Memorial Donations**

It was clarified that we do talk to the family when someone in recovery dies (and we always have). Our notice that donations can be made to ABTB should be tasteful and tactful in their presence at a ceremony or funeral home.

**XVII. Use of Full Names**

Annual meeting minutes, because they may be requested by auditors, must include the board's first and last names; other meeting minutes can use first names or first name/last initial. Coffee mugs will have first names and last initials.

**XVIII. Next Meeting Date**

The next meeting is scheduled for Saturday April 8, at 1:15 p.m., at the club.

The meeting adjourned at 7:10 p.m.

Respectfully submitted by Lisa Molmen, Secretary  
No attachments  
*Minutes approved by the board on April 8, 2017.*